

How To Find A Substitute Online

(Updated July 31, 2026)

(Go online at www.stfrancisadoration.org for more info on our program)

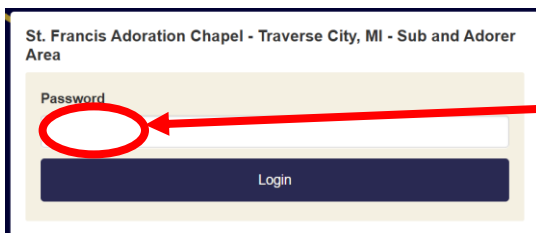
Please note: This online “Auto Sub Request” is an easier way to find a Substitute for your hour. However, if it doesn’t work its still the Adorers responsibility to find a Substitute by asking the adorers before you or after you or calling people on the Sublist. Please call 5 people before contacting your Division Leader or Head Coordinators.

Go online to our Eucharistic Adoration website <http://www.stfrancisadoration.org>.



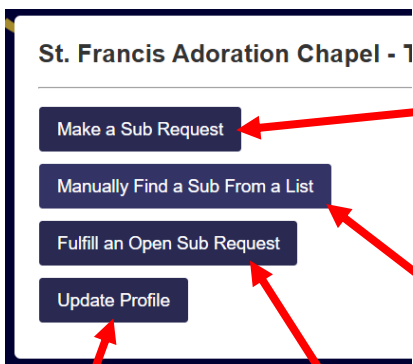
Click On “Find A Substitute”

This brings you to the AdorationPro website page <https://adorationpro.org/sub.php?org=francismi>:



Type in the Password that you receive from your Division Leader or the Head Coordinator. (It is the old code to enter the Chapel)

Once you Login a screen appears with 4 choices:



If you click on “Make a Sub Request” a form will appear (see below) that you fill out asking for a Substitute for your hour. As you fill out the form more fields will appear. Substitutes who have said they will volunteer for your hour will receive an email and hopefully respond. You will receive an email if someone has volunteered to be a Substitute for you.

You can also update your profile if you want.

By clicking on “Fulfill an Open Sub Request” you will see a list of all Auto Sub Requests, including yours, so you can see if they have been filled. (Note: You will also receive an email for your hour confirming a Sub has accepted your request)

If you click on “Manually Find a Sub From a List” then the latest Sub list, with emails and phone numbers, will pop up for you to contact.

